**Dry Grad Committee Meeting**

**Oct 28, 2020 @ 7:00pm**

**AGENDA**

* Introductions
* What will grad look like next June again with COVID-19 restrictions
	+ Last year was recording/video, parade right through neighbourhood, back to stelly's parking lot with all staff cheering and welcoming, lots of tears, happy
	+ This year, similar to last year, not at Uvic
* Ideas from grad parent night, -- redoing parade, swag bags as they walk across stage they get bag of goodies,
* Suggestion for tents in an outdoor space but can't do this (wasn't allowed in spring), due to gathering numbers
* Like being in school, number of kids in the school in classes and controlling the numbers in the hallways - controlling others coming into the school - service deliveries, parents etc…..today, no…in the spring if we can do something with a handful of the parents in the school, would ned to be a staff event, we need to follow the PHO rules -- schools are able to do larger events, but need to stay in their cohorts which could be up to 120, but no more than 50 in one room, but now believe that will be less with recent PHO announcements
* Idea from Sandra - 4 rooms with 50 grads, themed and they sign up, then stay in their rooms
* Food distribution needs to be somewhat packaged, no buffet style or open plates, separate regulations for food and food distribution -- pizza slices and desserts in paper type packages, put in one area, social distancing to pick up in their designated areas
* Positions to be Filled

Chair:

Secretary: Michele Wake

Treasurer:

Coordinators – volunteers needed for the following positions – additional/remove any?

* (Entertainment)
* (Fashion Show)
* (Raffle Draw)
* Nancy Whalley (Beer n Burger Night)
* Madeleine Gauthier (Silent Auction)
* Michele Wake (Website)
* Tracey Ziesberger (Facebook)
* (Instagram)
* Ciara Hughes / Donna Sorrie (Bottle Drop Offs)
* (Clothing Exchange)
* (Volunteer Coordinator)
* (First Aid)
* Madeleine Gauthier (Decorating)
* (50/50 at Beer n Burger)
* Meetings moving forward – book another in a couple weeks
* Other Discussion Points:
* Dinner at ocean pointe, then bus back to uvic for after party
* Dry grad - all night fun, games, dance, poker, games
* Is there an overall grad planning committee and this is a sub-event….staff run winter formal in the past…grad ceremony is school run event…after grad is parent run event
* Concept of winter fair is not to replace dry grad or anything, but replace winter formal
* Dry grad is run by dry grad, the rest is school/students
* Principal Gord Redlin has a meeting with assistant superintendent possibility of winter fair and spring fair, crowd activity
* Principals meeting on Monday at 3pm, to see what new mandate and restrictions and if they impede ability for winter fair/formal -could space out to a bunch of different rooms, in cohort, prizes, themes -- if goes well, then model that for the spring
* List will be augmented and will share details
* Are some parents involved in the actual evening?  Can't really know at this point, plans are needing to align with the PHO mandates being announced
* About 200 grads this year
* Dry grad and winter formal -- can we use school for dry grad?
* Generate lists, make plans
* Darcy - Pulling back on the event, need to fundraise and what it will look like, need the Treasurer role to be filled, and Auction should get going sooner than later
* Book tentative sites for gathering
* Tracy - reality is we don't know what June will look like, different mindset as we don't know what it will look like - 2021 Grad Celebration committee - calendar of fundraising
* Book tents/venue
* Dave Hamer - Madeleine can ask Dave, check in if he can book for June 30th
* Treasurer -
* Silent Auction - Letter on formal letterhead for prizes
* Sandra - will check with her dog company for software
* Grads to bring in silent auction item - email dl -
* Madelaine will be on auction
* Typically done in spring - global gala is happening in spring now, so silent auciton should happen sooner than later, before spring would be good - before Dec xmas might be good
* Burger and beer - Nancy - coupon during a special week, burger and beer promotion, maybe a combo of brewsky's and PI - to keep numbers low - Awesome! Lisa Banfield offered to help as well
* Wine tree - ask grads to bring in a bottle of wine - Tracy is willing to hold the wine at her house, Gord would like to check with colleagues
* Dry Grad is supported by Liquor distribution board - peninsula grad society - takes care of insurance as a society, does filing and raffle licences as well - Darcy will connect

Follow-up/To-do:

* Michele will send out the email list for contacting each other
* Darcy will send template letter on letterhead for use for gathering silent auction items from local businesses

Attendees:

|  |  |
| --- | --- |
| Michele Wake | ✓ |
| Christine Malmberg |  |
| Jen Meikle |  |
| Lesley MacLaughlin |  |
| Liza Glynn | ✓ |
| Treva Newton | ✓ |
| Heather Stretch | ✓ |
| Madeleine Gauthier | ✓ |
| Nancy Whalley | ✓ |
| Tracey Zeisberger | ✓ |
| Ciara Hughes | ✓ |
| Donna Sorrie |  |
| Susi McMillan |  |
| Lisa Banfield | ✓ |
| Stacey Rees |  |
| Maya Tse | ✓ |
| Martina Redman | ✓ |
| Shelley Hamel |  |
| Sandra Arthur | ✓ |
| Darcy Winkel | ✓ |
| Dave Glynn | ✓ |

Follow up emails from parents:

**Martina:**

For Fundraising ideas, one of the simplest ideas I've seen is FlipGive that gives a % back to the cause for all online ordering.  Especially with Christmas coming, if all of the online shoppers went through the FlipGive app or website first before going to their store of choice, our cause could get between 1-3% or more back in our little cash kitty that we then get as a cheque form later.  Same as Rakutan but as a fundraiser.  Has to be widely used though to get a benefit.

<https://www.flipgive.com/how-it-works>

Love love love the idea of getting some of the local businesses to sponsor us to sell GCs on their behalf with a portion coming back to the grads.  I bet Alice would do it, Politanos, Beauregards, Brewsky's, Fresh Cup and the PI. For example, we get $2 from every $25 GC sold or something like that.  Could be given as gifts, used by family whatever.  Some businesses might be struggling with COVID but worth a shot.

Another one is Fundscrip where people buy GCs from their normal vendors and use them to shop.  For example, someone buys $500 in GCs from Sobeys and uses them to buy their regular groceries at Thrifties and we get $25 in our fundraising account.  Lots of companies to buy GCs from where people regularly shop.

<https://www.fundscrip.com/how-it-works>

Kids can for sure participate in getting silent auction or raffle items and selling tickets.

More promotion of the bottle drive.

Selling stuff.  The poinsettia and spring plant sales.  My guess is they need more promotion.

**Madeleine:**

First email:

I spoke to the contact person, Avneet,  for booking at the Saanich Fair Grounds. Someone has tentatively booked the Hall for June 30th but it still needs to be confirmed. Avneet is looking into that confirmation and will get back to me. If it IS available for the 30th for DRY GRAD the cost for the DAY is $1400 with a $700 deposit. The deposit is fully refundable

1)  IF it isn't cancelled within 60 days of booking or

2) IF cancelled within 60 days of the event date ( then there will be a small administration fee of $25 )

3) IF cancellation is within 14 days of event date - then only 50% of deposit is returned.  REFUND

POLICY is good

I inquired about the following day - Saturday July 1 . AS OF TODAY, IT IS STILL AVAILABLE FOR BOOKING.

I should hear back from Avneet soon about the reserve on June 30th.  IF the other booking is confirmed for the HALL , I asked if the barn could be booked and she said yes.  The day rate is $450 for the Barn and an additional day rate for the Kitchen if we want it of $225 ( hourly rental of the Kitchen is $45 if we only need a couple hours . I will let you know as soon as I hear from Avneet and in the meantime you could pass this information on to the committee. Thanks again for organizing us last night. Cheers , Madeleine

Second email:

I heard back from Avneet from the Saanich Fair Ground bookings department.  BOTH sites at the Fairgrounds ATE AVAILABLE FOR JUNE 30th . THE INDOOR HALL WITH STAGE ($1400 / $750 deposit - pretty much all refundable except for $25 fee ) AND THE BARN ( which is a much wider open space which we could add outside tents to and heaters ) IS ( $425 ALL DAY with additional $250 if we rent the kitchen. Or $45/hr for kitchen . If there is another request to book either of these venues for the same date , Avneet has put a note to notify me FIRST . Hopefully  :) with our fund raising we could rent both - and really space the grads out . Dinner in the hall and hallways and maybe a covid  style entertainment in the barn  and in a cordoned off area for outside entertainment ?? I know planning is not for -front , but preparing is good too :) I’d like to forward a theme nevertheless as WELCOME TO THE JUNGLE . So many fun things to do with it - it’s GREEN , contemporary ( graffiti names end street smarts ) . We can put a new twist on it for the grads and keeping things positive .