

Parent Dry After Grad Committee for Stelly's Students

Meeting Feb 4, 2021 from 8:30pm-10:00pm

Reminder: use "[2021 Parent Fundraiser for Stelly's Students' Dry After Grad](#)" for all fundraising/advertising

Standing item: [GOOGLE DOCS IDEAS TRACKING SHEET](#)

TEAMS MEETING: Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 778-401-6289, 82271070# Canada, Victoria

Phone Conference ID: 822 710 70#

AGENDA

	Item	Parent
1	Action Items from last meeting	Michele
2	Updates	Michele
3	<u>Fundraising updates</u> Bottle Drive – Ciara/Donna Gold Drive – Barb Recycling Electronics Fundraiser – Ciara Save-on-Foods Raffle – Liza Any other fundraising efforts someone wants to run with?	
4	Silent Auction / Raffle	All
5	Decorations	Madeleine
6	First Aid	Michele
7	Budget	Marti
8	Other	All

ACTION ITEMS

- Municipal Grants: Liza will contact to gather more information
- Madeleine will pick up binder from Michele to review and help parse out information into manageable tasks
- Michele will send along the gaming grant information from binder
- Information from Ciara via her Bottle Depot contact on if we can host an electronics recycling fundraiser through them

NEEDED – up for grabs for a parent to do/take on

- List of businesses to solicit for auction items for parents to start engagement
- Poster/form to put on bulletin board/hand out to grads to pump up the dry grad event
- Parents with First Aid to volunteer on dry grad night

MINUTES:

- Michele will Send fundraising letter to Heather Stretch for editing ✓
- Madeleine – questioned the gaming licence – Marti: wider umbrella handles this (info in binder)
- Scrap metal guy info take away to parent who volunteered/mentioned this – Heather looked up in past minutes, it was Shelley Hamel
 - Michele will pass along info ✓
- Madeleine will take the binder and share what roles are available and pass along to everyone

- Carolin and Maya will come up with a more project-based framework/plan with a list of roles we need to fill, timelines
- Recommended to send out a detailed and to the point email to the grad parents, with list of available volunteer opportunities.
 - Madeleine will sort this list out from the info in the binder and share with Ciara, who will draft up an email, request edits/proofing by committee parents, then send to Michele for emailing out to parents.
- Need to get info about dry grad preparation to the grads to pump them up about it! Maybe a handout or sign at the school? Facebook page for grads, post something on there.
 - Ciara asked Meghan Rebneris during the meeting who agreed to post something on their Instagram page
- Madeleine mentioned there is funds available from the three municipalities
 - Liza will look into this
- Madeleine – fairgrounds are set aside, but they won't confirm anything or take a deposit until end of May with an approved and signed off COVID plan presented to them. Higher concern with Fairgrounds, new people running the bookings are super cautious, won't allow tents, are worried about security. Question – can we use the stage for Mesmer if we hold it there and rent barn and hall. Lots to think about like porta potties, extension cords etc.
 - Second plan is school grounds, needs school board approval.
 - Virtual reality lounge, arcade
 - Need parent(s) with first aid certification to volunteer for evening
 - Sparkle Shack and DJ
 - Madeleine will contact and confirm price / deposit
 - THANK YOU Madeleine for all the work you are putting in gathering this information
- Lisa had an idea – look at an amazing race type activity, 2 ppl to a car type thing due to “N”
- Susi talked about her suggestions for Plan A, B and C in the google docs. Car parade/scavenger hunt pitched with a final location (Heritage Acres for drive in movie). Exciting ideas for the full on COVID solution and other ideas. Everyone was in agreement that these are all great ideas, thanks Susi!
- Right now, we need to get the silent auction/raffle, burger and beer night, epicure, gift cards and all other fundraisers coordinated
- Michele mentioned the website that has been updated, and we can utilize for information sharing: <https://stellysdrygrad.weebly.com/contact.html>
- Setup next meeting end of Feb – items from tonight's meeting not discussed:
 - Entertainment – ensure they have Insurance right away
 - Decorations

BUDGET (Marti)

- Brief discussion on last year's budget. Goal is about \$30K. We need to figure out our own plan, and our own budget. Budget started with \$6K, need to leave \$6K at the end.
Current balance = \$8625.00 (noted that there is \$14600.37 in account, but \$6K needed as balance for carry forward to 21-22 school year)
Bottle drive cheques yet to be deposited = \$2400
Balance = \$11025
Estimate for Feb - May bottle drives = \$4600
Estimated balance = \$15625 (includes estimate of remaining bottle drives)
- Marti noted there is a line in the budget for \$1906 for caps and gowns.
- There are grants we can apply for that Marti is working with Darci to get information on
- ***post meeting*** PAC has approved funding request for \$2000. Michele will coordinate getting the cheque to Marti
- ***post meeting*** Michele found (2) \$50 bills in the binder from last years grad gifts that were not collected/student was unreachable. Michele will get this \$100 to Marti for the bank account

UPDATES

- Pampered chef fundraiser starting up March 12th until April 12th
- Update from Gord from Jan PAC mtg: Grad 2021 – in the minutes here: [JANUARY PAC MINUTES](#)
- Feb 4th update from Gord: *Nothing really to add at this time. The staff grad planning committee has recently met, and they also are planning for scenarios A, B, and C depending on the level of restrictions we will be facing between now and June. With the increased Health and Safety requirements introduced today it appears more likely that our Grad this year will be much the same as it was last year with hopefully some extra layers of swag and dazzle, we can add that have already been discussed. One thing I think you are aware of is a request from Ms. Lizama for some money to help support the cost of providing a Cap and Gown for every grad for the "Walk of Honour" through the school. This is something new that we are hoping to do and believe we can do safely and within the latest Health and Safety restrictions. I hope to be able to share more details in the next month or so.*
I can appreciate that it may be disappointing that I cannot offer more details of a more traditional ceremony for graduation at this time, but I am still very optimistic that what we are able to do will be fun, meaningful, and memorable.
- Lots of useful info in binder, if anyone wants to take the binder to lead this committee
 - Binder will be passed along to Madeleine and then to others to look through all the information
- Proposal from Isabel Lizama – caps/gowns for last day of classes, June 24th – looking for \$2,000 from parent committee to help with the cost:
I was thinking that on the last day of classes, all grads could wear a cap (with Stelly's Tassel and year) and gown and as a class, walk through the halls (where they will be cheered on) and head out to the back field, get a group photo done and then get that one pic that they've always wanted of them throwing their caps up in the air.
These cap/gown sets would be for them to keep and they cost each grad \$20. We had a meeting today and wondered if as a gift to each grad, we could pay half and maybe the parent group might consider paying the other half? This would be at a cost of \$2000 from the school and \$2000 from the Dry Grad group. We could also have students' fundraising money lower the cost so it would probably be less than \$20 per person. I'll leave it to you to consider. We will order these regardless for the students but just thought that if there's funds there to help out, that would be great!
 - Caps and Gowns - \$2K might be too much, ask parents to drop \$20 – they keep the caps, and the gowns would stay at the school. Lots of parents are agreeable to pay for the caps, but we also need to be careful with our committee bank account, how the rest of the fundraising goes and will determine in April/May if feasible to pay for the caps. Everyone agreed it is a great idea!

FUNDRAISING UPDATES

- Bottle Drive - Ciara/Donna
 - steady fundraiser, pulled in \$2400 from last two, and goal is for another \$4600 for remaining drives
- Gold Drive – Barb (absent at meeting) **update after meeting, no donations as of Feb 7th**
- Recycling Electronics Fundraiser - Ciara
 - will ask bottle drive guy for information
- Save-on-Foods Raffle – Liza
 - Liza talked to George White, re Save On Raffle, are okay with it, just whatever PHO would allow. Gaming licence would be needed. Treva mentioned that the raffle tickets have typically been sent home in grad package.
- Nancy / Lisa will take on the burger/beer
 - Tie in the Raffle?
 - Do a bbq burger at Red Barn?
- Mother's Day – flowers fundraiser?
- Thrifty's Smile Cards/Fairways Cards – Michele will drop off some to Madeleine for distributing. Susi mentioned to bring to next bottle drive and hand out. Michele will bring a stack of them on February 27th.
 - Need contact info at Thrifty's and Fairway's to collect cheques

- Michele will coordinate getting these in the announcements with Bettina
- Any other fundraising efforts someone wants to run with?
 - Michele suggested Paradise Cheese
- Madeleine – suggested doing the gift cards fundraiser again, Marti agreed to coordinate this again
- Michele will do the Epicure again

SILENT AUCTION/RAFFLE

- Michele has the draft letter. Needs a logo/header
 - TREVA will lead/organize the raffle/silent auction (lots of info in binder)
- MUST track donations to avoid going to businesses multiple times - google docs?
- Ferry tickets, Brentwood Lodge, Butchart Gardens, Art Gallery, McPherson, Royal Theatre, Airlines have been sought in the past, local businesses', Mini-golf in Parksville, Weekend away, baskets, night out, Gas cards, Science centre in Vancouver
- 32Auctions.com, Bidding Owl or Hibid were recommended as online platforms. There is a cost for online payment system such as PayPal, which needs to be a business. Some may have a fee at the end, percentage of value earned, like 5%
- Get business card/logo, name/contact, details of donation, take picture and write up immediately and post

ACTION ITEMS FROM LAST MEETING

- Michele will look in binder for:
 - Letter template to take to businesses for donations for previous years – **rec'd from Darcy**
 - gaming licence information – **found will attach to email with Feb minutes**
 - Scrap metal guy – **Info sent to Shelley Hamel**
- Liza will contact Save-on-Foods to see about setting up our raffle outside their store with COVID restrictions
- Ciara will ask her bottle return contact about a recycling electronics fundraiser